

*Portsmouth Fire Department
Board of Fire Commissioners*

Richard Gamester, Chairman
Michael Hughes, Vice Chairman
Jennifer Matthes, Clerk



Monthly Meeting 6:00 PM
Tuesday, August 11, 2026
Fire Station 2
George Pierce Training Room

I. Call To Order

II. Pledge of Allegiance

III. Approval of Minutes Previous Meeting

26-090 Approval of Minutes from July 21, 2026

IV. Public Comment Section

V. Reports

A. Fire Chief's Reports

26-091 2026 Response Report – July 2026

26-092 Fire & EMS Calls – July 2026

26-093 FY27 Budget

26-094 Overtime Analysis Report – July 2026

B. Staff Reports

26-095 Department Operations & Training (Asst. Chief Gionet)

26-096 Fire Prevention & Activity – July 2026 (Acting Deputy Fire Chief Putney)

VI. Old Business

VII. New Business

26-097 Lt. Scott Egan promoted to the position of Deputy Chief

26-098 FF. Timothy Cole promoted to the position of Lieutenant

26-099 FF. Strozewski Resignation

VIII. Adjournment

**The Board of Fire Commissioners
Portsmouth Fire Department**

Fire Station 2
George Pierce Training Room
July 21, 2026

Portsmouth, NH
1800 hours

I. Call to Order:

Commissioner Hughes called the meeting to order at 1800 hours.

II. Pledge of Allegiance with Attendance:

Commissioner Hughes led the pledge of allegiance.

Present were Commissioners: Richard Gamester (via Teams), Jennifer Matthes and Michael Hughes; Fire Chief William McQuillen, Assistant Fire Chief Jason Gionet, Acting Deputy Fire Chief Chad Putney, Deputy City Atty Trevor McCourt, Administrative Manager Nancy Savini, and Lt Dame.

III. Approval of Minutes of Previous Meeting:

Motion, to approve the minutes of June 9, 2026 (26-079), was made by Commissioner Hughes. Motion was seconded by Commissioner Matthes and passed unanimously.

IV. Public Comment Session: None.

Motion to suspend rules at 1804 hours and go out of order to bring the New Business of Ambulance Contracts (26-089) forward was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Deputy City Atty McCourt discussed the Health Care Agreements and proposed a motion to move to authorize the Fire Chief to negotiate and execute four Standard Ground Ambulance Provider Contracts with Cigna, Anthem, Granite State Health Plan, and Well Sense in substantially the form included in the packet.

Noting that the Ambulance Billing framework changed on January 1, 2026, when SB 245 took effect. The new law bans surprise billing for ambulance services and sets a uniform reimbursement rate of 325% of the Medicare rate for the next two years, through December 31, 2027, after which the state will set a permanent cost-based rate. To qualify for the 325% rate, a department has to enroll with the New Hampshire Insurance Department and sign the standardized contract the State issued for use with every carrier. Assistant Chief Gionet has completed the enrollment; the remaining step is signing the contracts. Over the next two years, the Insurance Department will collect data which it will use to set new, standard billing rates according to the new statutory scheme.

Discussing that signing these contracts increases ambulance revenue by replacing the older, lower reimbursement rates with the State's 325% rate. As one illustration, the City's billing vendor, Comstar, reviewed 31 Anthem transports from earlier this year and found the city had been paid about \$11,900, where the 325% rate would

have produced roughly \$54,900 which is a difference of about \$32,300 on a single carrier over part of one year. That number is an estimate and does not account for patient copays and deductibles, but it shows the recurring revenue at stake across all four payors once the new rates are in place.

Motion, to move to authorize the Fire Chief to negotiate and execute four Standard Ground Ambulance Provider Contracts with Cigna, Anthem, Granite State Health Plan, and Well Sense in substantially the form included in the packet (26-089), was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

V. Presentation of Written Communication

Chief McQuillen read a thank you from Ron and Leigh Anne Florence for their gratitude for Chief McQuillen honoring their Nephew Firefighter Preston's request for a dept patch and coin (26-080) and a thank you from Taylor Paquette for her sincerest thank you to the paramedics that treated her son when he passed out and became unresponsive (26-081).

Motion, to accept both Thank Yous (26-080 & 26-081) and place on file, was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.

VI. Reports:

A. Fire Chief's Reports:

Commissioner Gamester motioned to discuss Chief's reports (26-082 through 26-085). Motion was seconded by Commissioner Matthes.

Fire Chief McQuillen reviewed reports with the Commission.

Report (26-082), 2026 Response Report for June 2026. The report shows the department responding to a total of 600 calls for the month: 248 Fire Calls with EMS Services and 140 Fire and Related Service Calls and 352 Ambulance Calls.

Chief spoke briefly about some incidents of interest:

June 1 1449 E1 E4 T2 A1 A3 526 State Street Gas main break, companies operated for 45 minutes.

June 3 0800 Fire Crews and City staff participated in NH HSEM Controlled Field Exercise Drill with Nexterra energy, testing City's Emergency response plans for more than 4 hours.

June 17 0455 hours 53 Pray St Building Fire E1 E4 T2 A1 A2 A3 C1 C2 C3 Pv 1&2 Rye Amb, Kittery Engine, PSNY Ladder, Newington Engine, Dover Engine, Rye Amb, Exeter Amb and Greenland Amb house fire, 2 firefighter injuries. Companies operated for more than 5 hours.

June 24 1131 Hours R7 and A2 mutual aid to Greenland, MVA Ocean Road at 33 with entrapment. Companies operated for 30 minutes.

For June's Safety Message, The Portsmouth Fire Department and National Safety Council would like to remind you:

Summer is synonymous with barbecues, parades and fireworks. The National Safety Council advises everyone to enjoy fireworks at public displays conducted by professionals and not to use any fireworks at home. They may be legal but they are not safe.

Every year, thousands of people are injured badly enough to require medical treatment after fireworks-related incidents, with many of the injuries to children and young adults. While the majority of these incidents are due to amateurs attempting to use professional-grade, homemade or other illegal fireworks or explosives, less powerful devices like small firecrackers and sparklers can also cause significant injuries.

Fireworks Safety Tips: If You Choose to Use Legal Fireworks

If consumer fireworks are legal to buy where you live and you choose to use them, be sure to follow the following safety tips:

- Never allow young children to handle fireworks
- Older children should use them only under close adult supervision
- Never use fireworks while impaired by drugs or alcohol
- Anyone using fireworks or standing nearby should wear protective eyewear
- Never hold lighted fireworks in your hands
- Never light them indoors
- Only use them away from people, houses and flammable material
- Never point or throw fireworks at another person
- Only light one device at a time and maintain a safe distance after lighting
- Never ignite devices in a container
- Do not try to re-light or handle malfunctioning fireworks
- Soak both spent and unused fireworks in water for a few hours before discarding
- Keep a bucket of water nearby to fully extinguish fireworks that don't go off or in case of fire
- Never use illegal fireworks

Better yet, grab a blanket and a patch of lawn, kick back and let the experts handle the fireworks show.

Sparklers Are More Dangerous Than You Think

Every year, young children can be found along parade routes and at festivals with sparklers in hand, but sparklers are a lot more dangerous than most people think.

Sparklers burn at about 2,000 degrees – hot enough to melt some metals. Sparklers can quickly ignite clothing, and children have received severe burns from dropping sparklers on their feet. According to the National Fire Protection Association, sparklers accounted for 29% fireworks injuries for children under age 5 in 2022.

Report (26-083), Fire and EMS Call Summary Reports, shows the department responded to fire calls for the month of June. EMS activity was 299 with the top three responses being for weakness, no apparent illness/pain and Sepsis. There were 11 calls for head/scalp injury, 9 for cardiac, 8 for non-cardiac chest pain and 35 non-transports.

Report (26-084), FY26 Budget, Chief reviewed the budget noting the FY26 dept balance is approximately \$177,000 with \$50K being FEMA funds which was reimbursement for Blue Card OT Training. Report (26-085), Overtime Analysis, provided a breakdown of how overtime was used in the month of June along with a summary of what was charged to OT-Recall for the month. Noting the OT Training line included Rookie School for all new Fire fighters teaching them the fundamentals of fire and rescue.

Motion, to accept Chief's Reports 26-082 through 26-085, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

B. Staff Reports:

Assistant Chief Gionet reported on facilities and operations happening within the department (26-086) which are as follows:

Apparatus / Equipment / Facilities

1. Ambulance Repairs: Ambulance 2 suspension repairs Ambulance 4 Alternator replacement
2. New Ambulance: Contract awaiting Legal review as well as Bond Authorization by Council to proceed. Estimated delivery of January 2027
3. New Command Vehicle: Awaiting a PO to purchase and have the vehicle upfitted.

Personnel

1. Current open positions: 2 current openings with 1 candidate having just cleared physical and background checks, awaiting a start date. Candidate is relocating from Colorado.
2. Interviews: 2 candidates interviewed today, July 21, 2026, and will be moving forward in the process.

Training

1. 3 Officers participated in the Blue Card Train the Trainer program and are now instructors for the program. We now have 6 instructors in-house
2. Planning for the Pease Triennial Disaster Drill in September ongoing
3. Recruit School for Probationary Firefighters: Captain Kenneway led a 5-day recruit school program for our newest firefighters which proved successful. This was focused on firefighting basics and reinforcement of skills learned throughout their probationary period.

Other

1. Wrapping up the ambulance billing contracts with private insurance carriers
2. Completing the Ground Ambulance Data Collection for the NH Insurance Department as part of SB 245.

Deputy Chief Putney reported (26-089) on Fire Prevention activity for the month of June with 45 permits issued and 37 inspections done. Revenue collected for June 2026 was a little under \$15K.

Other Notable Items are as follows:

- The Pray Street fire investigation was led by FPO Wheeler and its cause will remain undermined pending a possible joint scene investigation with insurance companies.
- FPO Wheeler addressed a Carbon Monoxide condition affecting a Gosling Meadows building due to a serious plumbing installation error.
- FPO Scholtz has been diligently perusing compliance with place of assembly permit holders.
- Childcare steering committee will be issuing a guidance document after several meetings and one public 'ask an expert' panel was held.

VII. Old Business:

Revision pertaining to fireworks was made to (26-088) The Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits was discussed.

Motion, to approve and adopt revision (26-088), was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.

IX. New Business:

Promotional process for the Dept to give Fire Chief authorization was discussed as well as authorizing the Chief to the mayor's request to apply for a grant with the Coast Guard and FEMA for the new Fire Boat. The Chief will apply for a grant which could possibly fund the purchase of a new boat at 75%. If no grant was issued, but vote from council passed, then the boat will be purchased through CIP.

Motion, to move to authorize Chief with the Fire Dept promotional process also, to direct the Fire Chief to negotiate with the Coast Guard and FEMA in reference Grant requests for a new Fire boat, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

X. Adjournment:

Motion, to adjourn at 1839 hours, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Jennifer Mosher-Matthes, Clerk



SERVICE ACTIVITY AND SAFETY MESSAGE



Month July 2026

TOTAL INCIDENT ACTIVITY: 640 YTD:3976

Fire Unit with EMS Services: 274 YTD:1656 Ambulance Services: 366 YTD: 2320
Fire and Related Services: 156 YTD: 942

Portsmouth	353
New Castle	7
Mutual Aid given	6
Mutual Aid Rcvd	3
EMS 3 Fire	0

GREEN = Increase from prev. month

RED = Decrease " " "

Incidents of Interest:

July 1 1533 E1 R7 A1 A4 MVA Spaulding South Bound at the split, vehicle crossed median and hit NB vehicle 2 patients transported.

July 16 1433 E3 Mutual Aid to Newington, Shattuck Way Fire in pipe insulation under pier, Operated for an hour

July 19 1117 hours E3 and T2 to 3 Pleasant Street Carbon Dioxide issue in basement, companies ventilated and monitored for 2 ½ hours

July 24 1706 Hours E3 and A1 in Marine 1, Chief 2 to Rye for crash notification offshore. Unfounded, Marine 1 arrived prior to USCG at request of Marine Patrol. Other assets unavailable. Companies operated for an hour and ten minutes.

July 24 0114 hours, E3 and C2 to 68 Portland Ave 2nd alarm building fire. Companies operated for an hour.

The Portsmouth Fire Department and US Dept of Transportation Pipeline & Hazardous Materials Safety Administration would like to remind you:

August 11 is 811 day.

811 Day is an annual initiative led by the U.S. Department of Transportation's Pipeline and Hazardous Materials Safety Administration (PHMSA) to ensure the practice of safe digging is echoed in communities by calling 8-1-1, a nationwide toll-free number, before any excavation project.

As an agency committed to safety and protecting the nation's 3.3 million miles of pipeline, PHMSA recognizes the importance of damage prevention and seeks to eliminate excavation damage, which remains the leading cause of pipeline incidents.

Calling 811 or visiting www.call811.com, has proven to be the foremost preventive measure in excavation safety and damage prevention. Research has revealed that if someone calls 8-1-1 before they dig, they have a 99 percent chance of avoiding an incident, injury, harm to the environment and even death.

In addition to 811 Day, PHMSA has partnered with several organizations including the National Energy Foundation (NEF), and the Common Ground Alliance (CGA) to develop several community outreach efforts and public awareness campaigns including: the 811 video and poster contests for elementary, middle, and high school students as well as social media and digital campaigns for National Safe Digging and National Safety Months.

Know what is below Call 811 before you dig.

26-091

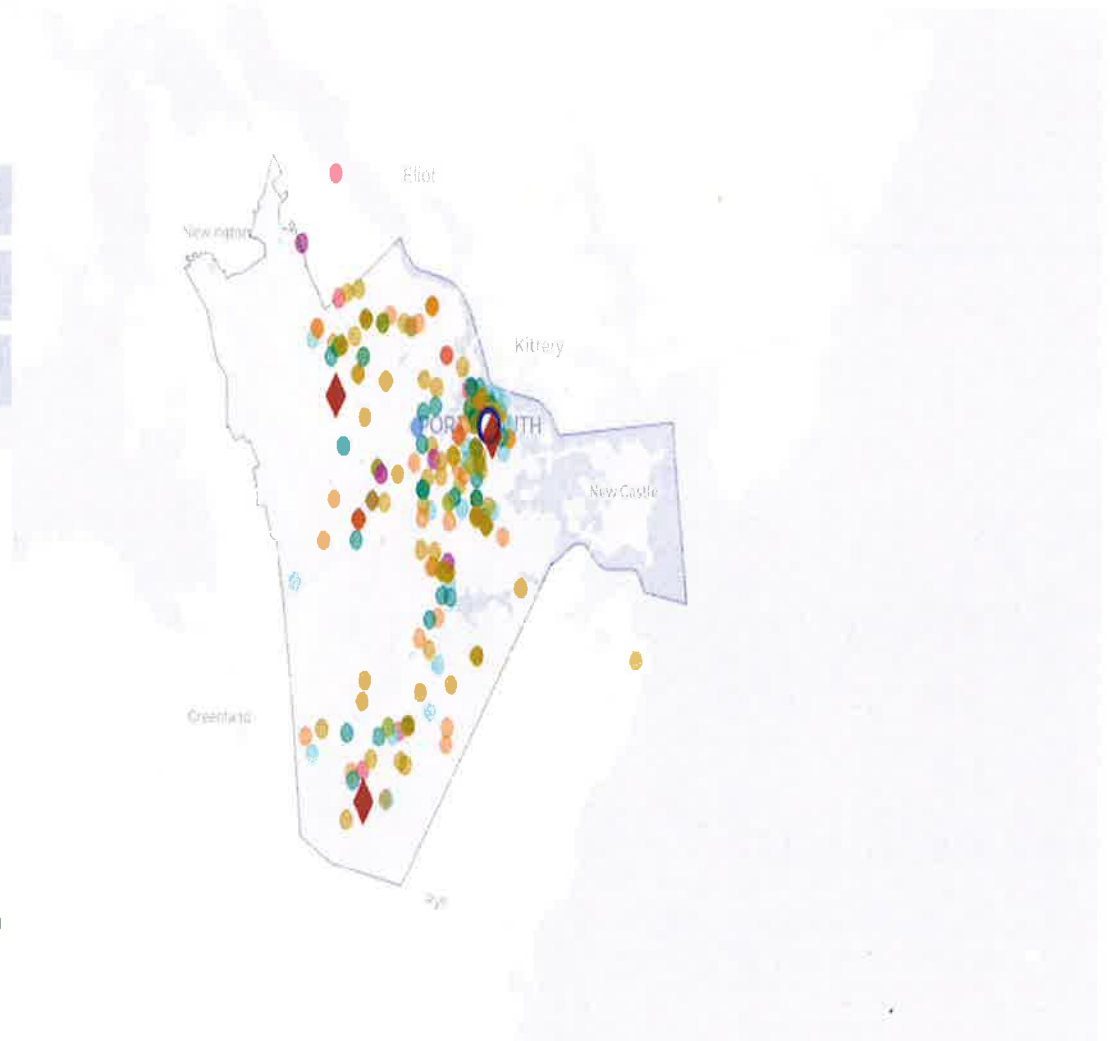
Incident Locations

Map controls and legend:

- Zoom in (+) / Zoom out (-)
- Search (Q)
- Zoom to points
- Draw bounding box
- Hide stations

Incident Type

- Fire (Red circle)
- Medical (Yellow circle)
- Hazsit (Teal circle)
- Rescue (Purple circle)
- Noemerg (Green circle)
- Lawenforce (Blue circle)
- Pubserv (Orange circle)
- Multidiscipline (Grey circle)
- Department HQ (Blue circle with white center)
- Fire Station (Red diamond)



Fire Department Heat Map of incident July 2026

26-091

INCIDENT DETAILS

Incidents 
262

Unit
Responses 
711

Duration (P90) 
73m 3s

COMMUNITY IMPACTS

Casualties /
Rescues 
0

Displacement
s 
1

Animal
Rescues 
0

Exposures 
0

HAZARDS

CSST Hazards 
0

Electric
Hazards 

INCIDENTS BY DISTRICT NERIS

FIRE_ZONE	COL_1
1	139
2	42
3	36
4	31
5	17
6	3
M/A	6
Total	274

Description: FOR COMMISSION, PREVIOUS MONTH'S REPORT OF INCIDENTS BY DISTRICT

Criteria: Fire Zone is not null

PRIMARY INCIDENT TYPE FOUND NERIS

PRIMARY INCIDENT TYPE	COL_1
Fire - Outside Fire - Other Outside Fire	3
Fire - Outside Fire - Trash / Rubbish Fire	1
Fire - Outside Fire - Vegetation / Grass Fire	2
Fire - Outside Fire - Wildfire - Urban Interface	2
Fire - Outside Fire - Utility Infrastructure Fire	1
Fire - Structure Fire - Confined Cooking / Appliance Fire	1
Fire - Transportation Fire - Boat / Personal Watercraft / Barge Fire	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	8
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	4
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	3
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	2
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	3
Hazardous Situation - Hazardous Materials - Hazardous Material Release (Chemical from Fixed Facility)	1
Hazardous Situation - Investigation - Odor	2
Hazardous Situation - Investigation - Smoke Investigation	1
Medical - Illness - Abdominal Pain / Problems	8
Medical - Illness - Allergic Reaction / Stings	5
Medical - Illness - Breathing Problems	7

PRIMARY INCIDENT TYPE FOUND NERIS

Portsmouth FD NH
Address: 170 Court St, Portsmouth, NH, 03801



26-092
FIRE

PRIMARY INCIDENT TYPE	COL_1
Medical - Illness - Cardiac Arrest	2
Medical - Illness - Chest Pain (Non-Trauma)	21
Medical - Illness - Convulsions / Seizures	7
Medical - Illness - Heart Problems	5
Medical - Illness - Overdose / Poisoning	1
Medical - Illness - Psychological Behavior Issues	3
Medical - Illness - Sick Case	17
Medical - Illness - Stroke / CVA	2
Medical - Illness - Unconscious Victim	7
Medical - Illness - Altered Mental Status	8
Medical - Illness - Unknown Problem	1
Medical - Illness - No Appropriate Choice	5
Medical - Injury / Trauma - Fall	15
Medical - Injury / Trauma - Heat / Cold Exposure	2
Medical - Injury / Trauma - Motor Vehicle Collision	5
Medical - Injury / Trauma - Hemorrhage / Laceration	1
Medical - Injury / Trauma - Other Traumatic Injury	2
Medical - Other - Medical Alarm	1
Public Service - Citizen Assist - Person In Distress	1
Public Service - Citizen Assist - Citizen Assist / Service Call	14
Public Service - Citizen Assist - Lift Assist	4
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	29
Public Service - Alarms (Non Medical) - CO Alarm	2
Public Service - Alarms (Non Medical) - Other Alarm	2
Public Service - Other - Standby	1

PRIMARY INCIDENT TYPE FOUND NERIS

26-092
Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



Fire

PRIMARY INCIDENT TYPE	COL_1
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	6
Rescue - Water - Watercraft in Distress	1
No Emergency - False Alarm - Intentional False Alarm	1
No Emergency - False Alarm - Malfunctioning Alarm	15
No Emergency - False Alarm - Accidental Alarm	12
No Emergency - False Alarm - Other False Call	1
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	15
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	2
No Emergency - Cancelled	7
Total	274

Description: FOR COMMISSION, PRIMARY INCIDENT TYPES FOUND AS LABELLED BY OFFICER IN CHARGE



Runs by Provider Impression
July 2026

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Injury (Head/Scalp) (S09.90)	65	17.76%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	19	5.19%
No Apparent Illness or Injury- No Transport (Z00.00)	15	4.10%
Syncope / Fainting (R55)	15	4.10%
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	15	4.10%
Nausea/Vomiting (Unknown Etiology) (R11)	14	3.83%
Sepsis or Septic Shock (A41.9)	12	3.28%
No Apparent Illness or Injury-Transport Requested (Z71.1)	11	3.01%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	10	2.73%
Back Pain (Non-Traumatic) (M54.9)	9	2.46%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	8	2.19%
Anxiety Attack / Acute Stress Reaction (F41.9)	8	2.19%
Psychiatric / Behavioral Problem (F99)	7	1.91%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	7	1.91%
Alcohol Abuse and Effects (F10)	7	1.91%
Cardiac: Rhythm Disturbance (Tachy, Brady, Ectopy, Other) (I49.9)	6	1.64%
Cardiac: CHF (Congestive Heart Failure) (I50.9)	6	1.64%
Injury (Knee) (S80.91)	5	1.37%
Altered Mental Status (Unknown Cause) (R41.82)	5	1.37%
Dehydration (E86.0)	4	1.09%
Epistaxis / Nose Bleed (Non-Traumatic) (R04.0)	4	1.09%
GI Bleed (K92.2)	4	1.09%
GU: Other Urinary Problem, unspecified (N39.9)	4	1.09%
Injury (Shoulder or Upper Arm) (S49.9)	4	1.09%
Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location (M79.606)	4	1.09%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	4	1.09%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	4	1.09%
Allergic Reaction (Localized) (T78.40)	4	1.09%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	3	0.82%
Heat Exhaustion / Stroke (T67.0)	3	0.82%
HYPERtension (I10)	3	0.82%
Injury (Thigh /Upper Leg) (S79.92)	3	0.82%
Stroke / CVA (I63.9)	3	0.82%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	3	0.82%
Anaphylaxis (T78.2)	2	0.55%
Diarrhea, unspecified (R19.7)	2	0.55%
General Malaise (Unknown Cause) (R53.81)	2	0.55%
GU: Hematuria / Blood in Urine (R31)	2	0.55%
GU: UTI / Urinary Tract Infection (N39.0)	2	0.55%
HYPOTension (I95.9)	2	0.55%
Implanted Device Malfunction or Complications (AICD, Pacemaker, LVAD, Other) (Z45.89)	2	0.55%
Injury (Cervical/C-Spine) (S14.10)	2	0.55%
Injury (Concussion withOUT LOC) (S06.0X0A)	2	0.55%
Injury (Dislocated Hip) (M24.35)	2	0.55%
Injury (Elbow) (S59.90)	2	0.55%
Injury (Hip) (S79.91)	2	0.55%
Injury (Low Back / Lumbar Spine) (S39.92)	2	0.55%
Injury (Wrist, Hand, or Fingers) (S69.9)	2	0.55%

Situation Provider Primary Impression (eSituation.11)

	Number of Runs	Percent of Total Runs
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	2	0.55%
Pain: Arm Pain (Non-Traumatic) Unspecified Cause or Location (M79.603)	2	0.55%
Pain: Chronic Pain, Unspecified (G89.2)	2	0.55%
Pain: Headache or Migraine (R51)	2	0.55%
Respiratory Distress Unknown Cause (J98.9)	2	0.55%
TIA (Transient Ischemic Attack) (G45.9)	2	0.55%
Adrenal Insufficiency (E27.40)	2	0.55%
Burns (T30.0)	1	0.27%
Cardiac: STEMI (ST Elevation Myocardial Infarction) (I21.3)	1	0.27%
Cellulitis (Complications Related to) (L03.90)	1	0.27%
Diabetic: HYPERglycemia (E13.65)	1	0.27%
Diabetic: HYPOglycemia (E13.64)	1	0.27%
Drug Overdose / Abuse: Other Illicit Drug or Misuse of Meds (F19)	1	0.27%
Fever (Unknown Cause) (R50.9)	1	0.27%
Injury (Abdomen) (S39.91)	1	0.27%
Injury (Brain/TBI) (S06.9)	1	0.27%
Injury (Concussion WITH LOC) (S06.0X9A)	1	0.27%
Injury (Ear) (S09.91)	1	0.27%
Injury (Face) (S09.93)	1	0.27%
Injury (Foot) (S99.92)	1	0.27%
Injury (Lower Leg) (S89.9)	1	0.27%
Injury (Neck, Anterior or Lateral) (S19.9)	1	0.27%
Injury (Thorax / Chest) (S29.9)	1	0.27%
Injury (Unspecified Location) (T14.90)	1	0.27%
Injury(Forearm) (S59.91)	1	0.27%
Metabolic / Endocrine Disorder, Unspecified (E88.9)	1	0.27%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	1	0.27%
Obvious Death (R99)	1	0.27%
Pain: Eye Pain (Non-Traumatic) (H57.10)	1	0.27%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	1	0.27%
Suicide or Self-Harm Actions or Completion (T14.91)	1	0.27%
Total:	366	Total: 100.00%

Report Filters

Incident Date: is between '7/1/2026' and '7/31/2026'

Portsmouth Fire Department
FY28 Budget Projections

Report Date: 7/31/26

Pay Periods
Expenses

26
12 Past

Projected to end of yr

2 Remain
1 Through YE projected

24
11

ACCOUNT	TITLE	% spent	BUDGET 27	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period/Month Proj	Period/Month Benchmark	PROJECTED FY27	Est Avail Remain
011041	Salaries Uniform Personnel	7%	\$4,773,280.00	\$313,899.84	\$4,397,603.42	\$4,711,503.26	\$367,175.38	\$181,211.66	\$183,587.69	\$4,711,503.26	\$61,776.74
012033	PT Salaries - Vehicle Maint	6%	\$37,479.00	\$2,207.11	\$34,720.00	\$36,927.11	\$2,883.00	\$1,103.56	\$1,441.50	\$36,927.11	\$551.89
014031	O/T Emergency Recall	6%	\$543,498.00	\$32,782.28	\$506,000.00	\$538,782.28	\$41,807.54	\$16,391.14	\$20,903.77	\$538,782.28	\$4,715.72
014032	O/T Earned Time Leave	7%	\$805,350.00	\$60,009.03	\$736,000.00	\$796,009.03	\$61,950.00	\$30,004.52	\$30,975.00	\$796,009.03	\$9,340.97
014033	O/T Disability Leave	10%	\$86,100.00	\$8,993.38	\$74,400.00	\$83,393.38	\$6,623.08	\$4,496.69	\$3,311.54	\$83,393.38	\$2,706.62
014034	O/T Workers Comp	10%	\$84,000.00	\$8,556.94	\$74,400.00	\$82,956.94	\$6,461.54	\$4,278.47	\$3,230.77	\$82,956.94	\$1,043.06
014042	O/T Training-Education	0%	\$84,000.00	\$0.00	\$74,400.00	\$74,400.00	\$3,230.77	\$0.00	\$3,230.77	\$74,400.00	\$9,600.00
015001	Longevity	1x pymnt	\$25,533.00	\$0.00	\$25,533.00	\$25,533.00	\$2,127.75	\$25,533.00	\$2,127.75	\$25,533.00	\$0.00
017001	Holiday Premium Pay 13 days	7%	\$228,548.00	\$16,622.87	\$216,000.00	\$232,622.87	\$248,421.74	\$17,894.07	\$19,873.74	\$232,622.87	(\$4,074.87)
018031	Certification Stipend +ACMT payment	6%	\$414,459.00	\$25,827.98	\$388,800.00	\$414,627.98	\$31,881.46	\$207,313.99	\$15,940.73	\$414,627.98	(\$168.98)
021001	Insurance - Health	1x pymnt	\$906,095.00	\$0.00	\$0.00	\$0.00	\$906,095.00	\$0.00	\$75,507.92	\$906,095.00	\$0.00
021101	Insurance - Dental	0%	\$76,204.00	\$0.00	\$76,204.00	\$76,204.00	\$6,350.33	\$6,350.33	\$6,350.33	\$76,204.00	\$0.00
021501	Insurance - Life	0%	\$10,310.00	\$0.00	\$10,310.00	\$10,310.00	\$859.17	\$859.17	\$859.17	\$10,310.00	\$0.00
021601	Insurance - Disability rate incr 11/23 to .37	0%	\$17,661.00	\$0.00	\$17,661.00	\$17,661.00	\$1,471.75	\$1,471.75	\$1,471.75	\$17,661.00	\$0.00
022001	Social Security	0%	\$0.00	\$91.09	\$2,200.00	\$2,291.09	\$0.00	\$45.55	\$0.00	\$2,291.09	(\$2,291.09)
022501	Medicare +ACMT payment	6%	\$102,993.00	\$6,497.02	\$88,701.18	\$95,198.20	\$7,922.54	\$3,248.51	\$3,961.27	\$95,198.20	\$7,794.80
023003	Retirement - Firefight +ACMT payment	7%	\$2,058,877.00	\$136,040.79	\$1,816,200.00	\$1,952,240.79	\$158,375.15	\$68,020.40	\$79,187.58	\$1,952,240.79	\$106,636.21
036001	Prof Services - Cleaning	5%	\$31,009.00	\$1,565.43	\$29,443.53	\$31,008.96	\$2,584.08	\$31,008.96	\$2,584.08	\$31,008.96	\$0.04
039071	Fire Prevention	0%	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00	\$416.67	\$5,000.00	\$416.67	\$5,000.00	\$0.00
054050	Training Education	0%	\$26,500.00	\$0.00	\$26,500.00	\$26,500.00	\$2,208.33	\$26,500.00	\$2,208.33	\$26,500.00	\$0.00
068001	Clothing Allowance	5%	\$42,000.00	\$2,131.90	\$39,868.10	\$42,000.00	\$42,000.00	\$42,000.00	\$3,500.00	\$42,000.00	\$0.00
068003	Protective Clothing	0%	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00	\$2,083.33	\$25,000.00	\$2,083.33	\$25,000.00	\$0.00
074001	Equipment	2%	\$9,000.00	\$189.00	\$8,811.00	\$9,000.00	\$750.00	\$9,000.00	\$750.00	\$9,000.00	\$0.00
AMB											
039003	Prof/Services - Licensing	0%	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00	\$270.83	\$3,250.00	\$270.83	\$3,250.00	\$0.00
043015	Repairs - Equipment	0%	\$16,580.00	\$0.00	\$16,000.00	\$16,000.00	\$1,381.67	\$16,000.00	\$1,381.67	\$16,000.00	\$580.00
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054050	Training Education	0%	\$42,000.00	\$0.00	\$42,000.00	\$42,000.00	\$3,500.00	\$42,000.00	\$3,500.00	\$42,000.00	\$0.00
061002	Miscellaneous Supplies	0%	\$46,000.00	\$3,911.23	\$42,105.44	\$46,016.67	\$3,833.33	\$46,016.67	\$3,833.33	\$46,016.67	(\$16.67)
063601	Diesel Fuel	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
074001	Equipment	0%	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$166.67	\$2,000.00	\$166.67	\$2,000.00	\$0.00
ADM											
011001	Regular Salaries C1, C2, C3 Comp Adj	6%	\$701,387.00	\$38,618.90	\$499,943.08	\$538,561.98	\$53,952.85	\$269,280.99	\$26,976.42	\$538,561.98	\$162,825.02
011061	Insurance Reimbursement	0%	\$240,696.00	\$0.00	\$240,000.00	\$240,000.00	\$240,000.00	\$60,000.00	\$240,000.00	\$240,000.00	\$696.00
012001	Part Time Salaries PMA Contract	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
012041	Commissioner Stipend	9%	\$3,600.00	\$300.00	\$3,300.00	\$3,600.00	\$300.00	\$3,600.00	\$300.00	\$3,600.00	\$0.00
014041	Overtime	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
015001	Longevity	1x pymnt	\$9,006.00	\$0.00	\$9,006.00	\$9,006.00	\$750.50	\$9,006.00	\$750.50	\$9,006.00	\$0.00
016001	Leave At Termination	1x pymnt	\$120,084.00	\$0.00	\$0.00	\$0.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00
017001	Holiday Premium Pay	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
018033	Admin. Stand-by Pay	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
021001	Insurance - Health	1x pymnt	\$129,984.00	\$0.00	\$0.00	\$0.00	\$10,832.00	\$0.00	\$10,832.00	\$129,984.00	\$0.00
021101	Insurance - Dental	0%	\$7,344.00	\$0.00	\$7,344.00	\$7,344.00	\$612.00	\$612.00	\$612.00	\$7,344.00	\$0.00
021501	Insurance - Life	0%	\$1,471.00	\$0.00	\$1,471.00	\$1,471.00	\$122.58	\$122.58	\$122.58	\$1,471.00	\$0.00
021601	Insurance - Disability rate incr 11/23 to .37	0%	\$2,519.00	\$0.00	\$2,519.00	\$2,519.00	\$209.92	\$209.92	\$209.92	\$2,519.00	\$0.00
022001	Social Security PMA Contract	7%	\$5,963.00	\$394.47	\$5,112.57	\$5,507.04	\$458.69	\$2,753.52	\$229.35	\$5,507.04	\$455.96
022501	Medicare PMA/State	4%	\$13,052.00	\$533.54	\$11,117.81	\$11,651.35	\$1,004.00	\$5,825.68	\$502.00	\$11,651.35	\$1,400.65
023001	Retirement PMA Contract	7%	\$11,803.00	\$825.59	\$10,124.85	\$10,950.44	\$907.92	\$5,475.22	\$453.96	\$10,950.44	\$852.56
023003	Retirement - Firefight	5%	\$174,111.00	\$9,369.90	\$149,283.57	\$158,653.47	\$6,696.58	\$79,326.74	\$6,696.58	\$158,653.47	\$15,457.53
026002	Insurance - Workers Comp	1x pymnt	\$403,013.00	\$403,013.00	\$0.00	\$403,013.00	\$33,584.42	\$0.00	\$33,584.42	\$403,013.00	\$0.00
031001	Prof. Svcs - Enery Contract	0%	\$38,000.00	\$0.00	\$38,000.00	\$38,000.00	\$0.00	\$38,000.00	\$0.00	\$38,000.00	\$0.00
033001	Prof Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
034103	Telephone	0%	\$33,180.00	\$0.00	\$33,180.00	\$33,180.00	\$2,765.00	\$2,765.00	\$2,765.00	\$33,180.00	\$0.00
034104	Cellular Phones	0%	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$15,000.00	\$0.00
034206	Software - Annual Maint	61%	\$35,000.00	\$21,250.00	\$35,802.07	\$57,052.07	\$2,916.67	\$57,052.07	\$2,916.67	\$57,052.07	(\$22,052.07)
035001	Prof Svcs-Medical Exam	0%	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00	\$0.00
039070	Prof Serv - O/S Counsel	0%	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$0.00	\$83.33	\$83.33	\$1,000.00	\$0.00
041002	Electricity	0%	\$58,500.00	\$0.00	\$58,500.00	\$58,500.00	\$4,875.00	\$4,875.00	\$4,875.00	\$58,500.00	\$0.00
041101	Natural Gas	0%	\$35,000.00	\$0.00	\$35,000.00	\$35,000.00	\$2,916.67	\$2,916.67	\$2,916.67	\$35,000.00	\$0.00
041205	Water / Sewer Fees	0%	\$18,720.00	\$0.00	\$18,720.00	\$18,720.00	\$1,560.00	\$1,560.00	\$1,560.00	\$18,720.00	\$0.00
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
043001	Repairs-Structural	1%	\$30,000.00	\$297.74	\$29,702.26	\$30,000.00	\$2,500.00	\$30,000.00	\$2,500.00	\$30,000.00	\$0.00
043012	Repairs-Communications	5%	\$11,000.00	\$514.50	\$10,485.50	\$11,000.00	\$916.67	\$11,000.00	\$916.67	\$11,000.00	\$0.00
043018	Repairs-Equipment	38%	\$23,500.00	\$9,001.44	\$14,498.56	\$23,500.00	\$1,958.33	\$23,500.00	\$1,958.33	\$23,500.00	\$0.00
043019	Repairs-SCBA	0%	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00	\$583.33	\$7,000.00	\$583.33	\$7,000.00	\$0.00
043021	Repairs-Fire Alarm Sys	3%	\$5,000.00	\$130.80	\$4,869.20	\$5,000.00	\$416.67	\$120.00	\$416.67	\$5,000.00	\$0.00
043024	Repairs-Vehicle	7%	\$145,000.00	\$10,005.84	\$134,994.16	\$145,000.00	\$12,083.33	\$145,000.00	\$12,083.33	\$145,000.00	\$0.00
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044006	Printing Lease/Maint. (Copier)	0%	\$4,000.00	\$89.25	\$3,910.75	\$4,000.00	\$333.33	\$333.33	\$333.33	\$4,000.00	\$0.00
048002	Property Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
053001	Advertising	0%	\$500.00	\$0.00	\$500.00	\$500.00	\$41.67	\$500.00	\$41.67	\$500.00	\$0.00
054051	Education	0%	\$4,000.00	\$0.00							

26-094

OVERTIME ANALYSIS REPORT

July-26

(check dates: 7.9.26 & 7.23.26)

OT -Recall	\$ 32,782.28	
OT -Earned Time	\$ 60,009.03	
OT -Disability	\$ 8,993.38	1 Officer, 1 FF
OT -WC	\$ 8,556.94	
OT -Training	\$ -	
OT -Reimbursement	\$ 576.42	Invoiced
	<u>\$ 110,918.05</u>	

Recall Account Breakdown

Holdover	440.64
4th of July Celebration	7,625.56
Summer Camp at Connie Bean Center	373.92
Shift Coverage: Admin Leave	3,128.40
Shift Coverage: Funeral Leave	1,170.72
Shift Coverage: Military Leave	4,558.56
Shift Coverage: Personal Leave	1,644.00
Shift Coverage: Union Leave	487.80
Shift Coverage: Vacancy	<u>\$ 13,352.68</u>
	<u>\$ 32,782.28</u>



Portsmouth Fire Department

Operations and Training

Fire Commission Meeting

August 11, 2026

Apparatus / Equipment / Facilities

1. New Ambulance: Contract has been approved by Legal and completed with Greenwood Emergency Vehicles. Anticipated delivery date of early January 2027
2. New Command Vehicle: The vehicle has been purchased, and we are waiting for an appointment to have it upfitted.
3. Station 2 roof project has been completed. Awaiting final acceptance from facilities.

Personnel

1. Current open positions: All vacancies have been either filled or conditionally filled. 1 new firefighter to start in late September due to relocation and awaiting background and physicals on 2 remaining conditional offers.
2. Interviews: I will be interviewing additional candidates for an anticipated opening at the end of August.

Training

1. I am currently working with Deputy Egan to begin transitioning training activities and tracking to the training division

Other

1. All contracts with the NH Insurance Companies have been executed
2. The Ambulance data collection is underway and will be completed prior to the August 28, 2026 deadline.



Portsmouth Fire Department

Fire Prevention Division

July 2026 Activity Report

Activity Summary

- Meetings with other departments, building owners, designers, and contractors: **47**
- Inspections performed: **51**
- New permits issued after review: **39**
- Permits applied for: **40**

Notable Items

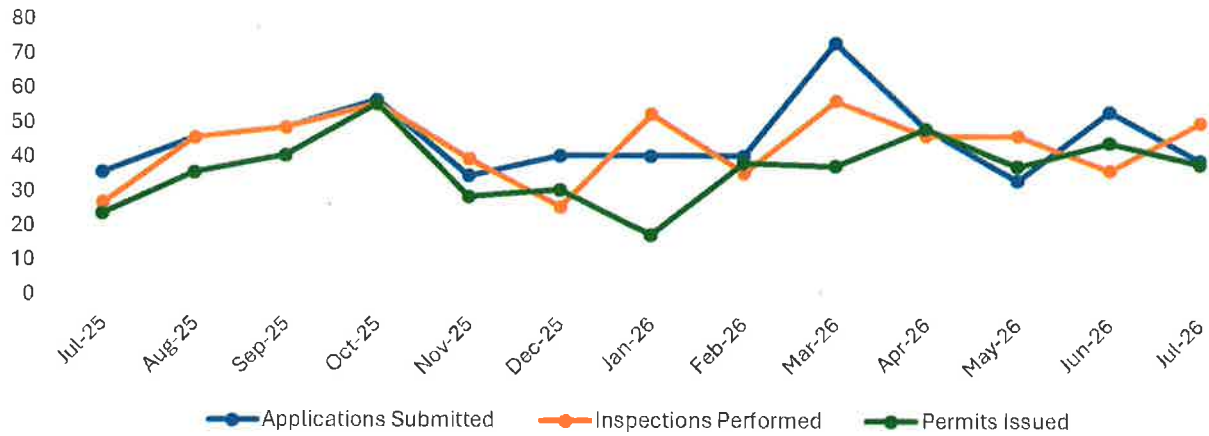
- 250th anniversary 4th of July fireworks went off without incident
- FPO Wheeler and Scholtz hosted a Seacoast Community School PEAK Summer Programming for School-Age Children fire station visit at station 2
- ADC Putney and FPO Scholtz attended an immense joint scene examination for the Pray Street fire, more to follow when investigation completes
- Former WHEB site has full occupancy, three buildings, 72 market rate apartments



Portsmouth Fire Department

Fire Prevention Division

Permits & Inspections Trend



Permit Fee Revenue Trend (\$)



26-097



PORTSMOUTH FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

To: Board of Fire Commissioners
From: Chief McQuillen
Date: 8/6/2026
Re: Deputy Fire Chief Promotion

As you are aware the City Council approved the Fire Commission's FY 2027 budget request, which included in it a new position the Deputy Chief of Training and EMS. The position was posted internally, per City Policy.

On July 22nd the Promotional Process for Deputy was held and the Board included a member of the Fire Commission, HR and outside fire Chief. As a result of that process, Lt Scott Egan is recommended for promotion into this role.

I recommend that at the August 11, 2026 Board of Fire Commissioners meeting that you promote the candidate, Lieutenant Scott Egan, to Deputy Fire Chief effective Tuesday August 11, 2026.

I recommend Scott, without hesitation, for his dedication and commitment to the Portsmouth Fire Department and have no doubt his leadership skills will serve him well in this new role.

Please let me know if you have any questions or concerns.



PORTSMOUTH FIRE DEPARTMENT

OFFICE OF THE FIRE CHIEF

To: Board of Fire Commissioners
From: Chief McQuillen
Date: 8/6/2026
Re: Lieutenant Promotion

On April 15, 2026, the Promotional Process for Lieutenant was completed in accordance with Department Policy#100-20, resulting in an eligibility list for a two-year period.

With the promotion made by the Board of Fire Commissioners earlier to fill the Deputy Chief position, there is an opening for Lieutenant.

I recommend that at the August 11, 2026, Board of Fire Commissioners meeting that you promote the top candidate on the Lieutenant Eligibility list, Firefighter Timothy Cole to Lieutenant effective Monday August 17, 2026

I recommend Tim without hesitation for his dedication and commitment to the Portsmouth Fire Department and have no doubt his leadership skills will serve him well in this new role.

Lieutenant Cole will receive a week of training and orientation before being assigned to Station 3, Group A on Engine 3.

Please let me know if you have any questions or concerns.

26-099

August 3, 2026

Chief of Department
Portsmouth Fire Department
Portsmouth, NH

Dear Chief,

Please accept this letter as formal notification that I am resigning from my position with the Portsmouth Fire Department. My last day of employment will be August 18th, 2026.

I want to express my sincere gratitude for the opportunities I've had during my four years serving with the department. I am grateful for the experience gained, the camaraderie, and the privilege of serving alongside the members of this department.

Sincerely,
Zachary Strozewski